

	GUTHRIE PUBLIC SCHOOLS BLUEJAY ACADEMY JANUARY 5, 2023
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Edgenuity is available 365/24/7.

Before you begin your coursework, review these items. You will need these tidbits every day you work on your courses.

[See the linked document for Troubleshooting Assistance for the Imagine Learning/Edgenuity program.](#) Coursework assistance & course-specific questions will be directed to your Teacher Adviser. (See below)

If you log in and receive a **message about already being logged in** and all your work will be lost if you continue --- ignore that information and click CONTINUE.

The **Course Map** is your personal calendar or lesson plan. Completing the assignments shown on each day will keep you up-to-date with your work. Lessons are not assigned for “Scheduled School Break Days” such as Labor Day, Professional Development Days, and Spring Break.

On the **Course Map** screen is a **Course Report** icon. The Course Report is a more detailed view of the activities required each day, including estimated time of completion and activity scores.

You can work on the coursework 24/7/365. If you must be gone for a school activity, work ahead so you do not fall behind.. Lessons remain assigned for “bad weather days” and other unexpected school closure days.

Within Edgenuity you will see two different grades: the **Overall** Grade is the grade on the work completed, but **does not** take into account any work on which you are **behind**. It is a good indicator of your general aptitude in a course. The **Actual** Grade is the grade on the work completed **with zeroes assigned** to any work on which you are **behind**. It will be lower than the Overall Grade. *The Actual Grade is the grade recorded on a report card or transcript.* (If a Relative Grade displays, disregard.)

If you participate in an OSSAA-sanctioned activity (band, cheer, choir, sports, drama, etc.) the BJA Eligibility guidelines apply during the off-season also. Make sure you take care of your weekly check in, as well as staying on track with a passing Actual Grade.

It is not acceptable within the BlueJay Academy to say, “oh, just give me a zero.” Your classwork will halt until remediation has been received and a satisfactory assignment has been completed.

If you miss a day’s work, you will need to get caught up by the end of the week (Sunday – Saturday). If you know you are not going to be able to complete your coursework on a specific date, then you should complete the assignments before the due dates. Being sick or having a ball tournament are not acceptable excuses for not being “on-track” by the end of the week.

Most lessons consist of a Warm-Up, an Instruction (lecture), an Assignment, a Summary, and a Quiz. Quizzes have 10 questions. For most courses, except mathematics, you have 3 attempts to make a 60% on

each quiz. (Tests are 25 questions and final exams are 50 questions. The same rules apply.) In mathematics, 1 attempt is available. If a passing score is obtained, Mrs. Russell will review your work with you.

A quiz is assigned after each lesson. A test will be assigned after each unit. The final (cumulative) exam is comprehensive meaning it covers all the material throughout the semester.

- Your final exam must be taken in the classroom with your instructor, and you must make a 60% or better on the exam to pass the class.
- A course's Actual Grade of 60% or better is required for credit to be earned. No electronic devices or wearable tech devices are allowed in the testing area. (See the next paragraph for more information on this.)
- Mr. Google cannot be your friend on your exam, so do not let Mr. Google do your work throughout the semester.
- Courses not completed by the Target Date (found on the Course Report, the Progress Report, and other locations within the program) will be reset to the beginning, and an "F" will be transcribed.

If you do not do well on a quiz, there are a couple of options:

If you "pass" a quiz/test but are unhappy with the score, you can re-watch the instructional segment by clicking on the little house in the upper left corner of your Edgenuity screen. Click on the selected item in the Course Map to watch again. Then click on the quiz to re-take if you are within your 3-attempts. **Highest score wins.**

If you do not pass a quiz/test, do **not** immediately re-take it. Re-watch the instructional segment, update your notes, and try again. If you are completing the Guided Notes when available, there should be no reason you cannot pass the quiz on the first try.

If you use all three attempts on a quiz or test, you do not have to notify your Teacher Adviser. The systems will alert your Teacher Adviser, and they will review your work. Continue working by moving to another course.

There are time limits on the quizzes, tests, and exams. (30 minutes, 60 minutes, & 90 minutes respectively.) Click **Save & Exit** if you are not going to complete the task after you start it. Otherwise, you will waste one of your attempts.

Remember: if you "take your grade of 60% & run" each time, your course grade will be no higher than a 60% and very possibly lower. Do your best on all work and use the available resources and attempts.

Take notes / use the Guided Notes when available – you can use them on the quizzes, tests, and final exam. **If complete, the notes will count as extra credit on your cumulative final exam.** Copying and pasting of the transcript text does not satisfy the note taking requirement. When taking notes, pause the video as necessary. Notes can be accessed through the e-Notes portion of your Edgenuity program, through your Google Drive folder with your Guided Notes included, or through printed copies of your notes. Do not keep notes on another device and plan to access that device during your exam.



Your Teacher Advisers are Guthrie Schools highly-qualified instructors in the core subject areas and veteran teachers in the classroom and virtual education. You will receive a welcome email from your Teacher Adviser.

Coursework assistance is available in-person or via Zoom on school days from 1 p.m. to 3:15 p.m. You will schedule a meeting with your Teacher Adviser for assistance with your elective courses. For your core classes (math, science, social studies/history, English), you will schedule a meeting with the appropriate instructor:

English & History/Gov: Mrs. Barrett (kim.barrett@guthrieeps.net)

Mathematics: Mrs. Russell (donna.russell@guthrieeps.net)

Science: Coach Woodard (eric.woodard@guthrieeps.net)

Course Dates: Please pay close attention to the course's Start & Target Date. The next week is reserved for final exams. These dates can be found on the Course Report & the Progress Report. You will receive more information on scheduling exams closer to time. If you finish a course early, schedule a time for your exam within the next couple of days.

Plagiarism:

This is plagiarized from internet sources. Plagiarism is not permitted in any way, shape, or form.

- You may visit sites like history.com to get *ideas* about how to complete your work.
- You may never, ever copy someone else's work and submit it as your own. The activity will be reset.
- You will redo for partial credit.
- Your parents will be notified.
- **Repeated instances of plagiarized work will result in a failing score in the course &/or removal from the BlueJay Academy.**
- **A plagiarism unit "Academic Integrity" will be assigned in your Edgenuity coursework during the first week of class. This is mandatory. It will be assigned in your courses.**

The Plagiarism Checker used IS NOT "US." It is within the Edgenuity program.

<https://help.edgenuitycourseware.com/hc/en-us/articles/360046892193-Rough-Draft-Students>

Please monitor email accounts closely for correspondence with the BlueJay Academy.

Seniors – if you have not signed up for the Senior Class Remind alerts AND the Senior Class Google Classroom, DO SO RIGHT NOW. We do not distribute Senior Class information such as prom, GRADUATION info, etc.

Juniors, Sophomores & Freshmen – if you have not signed up for Remind alerts associated with your Class, do so now. ESPECIALLY Juniors!

Students will be required to return to the high school for the state-mandated spring tests. Information will be released by the HS closer to time. (Again, sign up for the Remind alerts.)

Best of luck! Let us know how we can help!